



Employment Application

Jeremiah's
RECEPTION & CONFERENCE CENTER

APPLICANT INFORMATION										
Last Name			First			M.I.		Date		
Street Address					Apartment/Unit #					
City			State			ZIP				
Phone			E-mail Address							
Date Available			Social Security No.			Desired Salary				
Position Applied for										
Are you a citizen of the United States?		YES	NO	If no, are you authorized to work in the U.S.?			YES	NO		
Have you ever worked for this company?		YES	NO	If so, when?						
Have you ever been convicted of a felony?		YES	NO	If yes, explain						
AVAILABILITY										
During which hours are you able to work?										
___ Weekday mornings			___ Weekend mornings							
___ Weekday afternoons			___ Weekend afternoons							
___ Weekday evenings			___ Weekend evenings							
EDUCATION										
High School			Address							
From	To	Did you graduate?	YES	NO	Degree					
College			Address							
From	To	Did you graduate?	YES	NO	Degree					
Other			Address							
From	To	Did you graduate?	YES	NO	Degree					
REFERENCES										
<i>Please list three professional / personal references.</i>										
Full Name			Relationship							
Company			Phone ()							
Address										
Full Name			Relationship							
Company			Phone ()							
Address										
Full Name			Relationship							
Company			Phone ()							
Address										

PREVIOUS EMPLOYMENT

Company				Phone	()
Address				Supervisor	
Job Title		Starting Salary	\$	Ending Salary	\$
Responsibilities					
From		To		Reason for Leaving	
May we contact your previous supervisor for a reference?			YES	NO	
Company				Phone	()
Address				Supervisor	
Job Title		Starting Salary	\$	Ending Salary	\$
Responsibilities					
From		To		Reason for Leaving	
May we contact your previous supervisor for a reference?			YES	NO	
Company				Phone	()
Address				Supervisor	
Job Title		Starting Salary	\$	Ending Salary	\$
Responsibilities					
From		To		Reason for Leaving	
May we contact your previous supervisor for a reference?			YES	NO	

MILITARY SERVICE

Branch				From		To	
Rank at Discharge				Type of Discharge			
If other than honorable, explain							

DISCLAIMER AND SIGNATURE

I certify that my answers are true and complete to the best of my knowledge.
 If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature				Date	
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